

CRANBURY PUBLIC LIBRARY

BOARD OF TRUSTEES

Meeting Minutes

March 12, 2026, 7:00 p.m.

Cranbury Public Library, Meeting Room 3

1. CALL TO ORDER AND ANNOUNCEMENT OF COMPLIANCE WITH PUBLIC MEETINGS

ACT Pursuant to provisions of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Library Director as follows: On December 11, 2025 a notice for this meeting was sent to the Township Clerk and posted on the Library website. On January 5, 2026 a notice for this meeting was published in the Home News Tribune and Legal Ads page of the Cranbury Township website. The Township Clerk posts a twice monthly legal ad in the Home New Tribune that includes the website link to Cranbury Township's Legal Ads webpage as mandated by the State for the entire calendar year of 2026.

Meeting called to order at 7:01 PM by M.Ferrante

2. INTRODUCTIONS OF BOARD OF TRUSTEES

Michael Ferrante, President - Present Andre Mento, Trustee - Present
Fred Dennehy, Vice President - Present Melissa Edwards, Trustee - Absent
Michaele Kehrt, Secretary - Present Christoph Kimmich, Trustee - Present
Christine Tu, Treasurer - Present

Casserly Shea, School Administrator's Representative - Present

Eman El-Badawi, Mayor's Representative - Absent

Also to be present:

Brooke Basista, Director

Cynthia Mihalenko, Recording Secretary

Emily Kostic, Foundation Representative

3. CONSENT AGENDA

A. Action on minutes from 2/12/26 and 2/21/26 - moved by M. Kehrt, seconded by A. Mento, unanimously approved (F. Dehnnedy obtained from the 2/21/26 minutes)

B. Action on Bills from month end 2/28/26 - moved by A. Mento, seconded by C. Kimmich, unanimously approved.

4. TREASURER'S REPORT: Treasurer - C. Tu gave her report and noted that the salary and group insurance expenses were higher than expected due to an incorrect Township report. The bookkeeper is working with the Township to get this updated. The building expense was higher than expected due to fixing the HVAC system.

5. PRESIDENT'S REPORT: President - M. Ferrante gave his report.

6. DIRECTOR'S REPORT: Director - B. Basista reported about the sustainability of the library, the annual surveys that were completed, and discussed the solar panels.

7. REPRESENTATIVES' REPORTS:

A. Mayor's Rep- M. Ferrante gave a report in E. El-Badawi's absence and noted the township did pass a tax increase.

B. School Administrator/Rep - C. Shea gave her report and noted that the school had a very successful STEAM night and the performing art center is now officially opened.

C. Cranbury Public Library Foundation Rep - M. Ferrante reported in E. Kostic's absence. He noted that the foundation has many plans for this year and has an upcoming event on April 10th at the library - *LIBRARIES AT THE CROSSROAD*.

8. TRUSTEE COMMITTEE REPORTS

A. Personnel: Chair- Michaele Kehrt, Melissa Edwards - No Report.

- B. Finance: Chair – Chair-Christine Tu, Andre Mento - No Report.
- C. Policy and Planning: Chair-Fred Dennehy, Michael Kehrt, Christoph Kimmich -
- F. Dennehy noted the committee plans to review and update policies throughout the year.
- D. Facilities Committee: Chair - Andre Mento, Michael Ferrante - No Report.
- E. Strategic Plan Committee: Chair- Michael Ferrante, Eman El-Badawi, Melissa Edwards, Michael Kehrt - Discussed in Old Business.

9. OLD BUSINESS

- A. Solar Panel Bid Package - The library received a grant for a 50/50 match on the solar panel. A huge thanks to E. El-Badawi for her help with this grant. Action to move forward with the public bidding process for the solar panels, moved by C. Tu and seconded by C. Kimmich, and unanimously approved.
- B. 2026 Board Responsibilities and Goals - Board responsibilities and goals were discussed during the retreat and reviewed again at this meeting. Moved by A. Mento and seconded C. Shea, unanimously approved.
- C. Strategic Plan 2026-2030 - Moved by A. Mento, and seconded by M. Kehrt and unanimously approved.

10. NEW BUSINESS - None.

11. OPEN DISCUSSION PERIOD - B. Basista wanted to acknowledge C. Tu for the amazing event she held for the lunar new year.

12. PUBLIC COMMENT

Public comments shall be reserved for Cranbury Township residents and limited to 3 minutes.

13. ADJOURNMENT

Motion to adjourn by F. Dennehy, seconded by C. Shea at 7:35 pm.

Note: This notice has been posted on the Cranbury Public Library website. The above agenda is as best known at the time of posting.