

# CRANBURY PUBLIC LIBRARY

## BOARD OF TRUSTEES

### Meeting Minutes

December 11, 2025, 7:00 p.m.

Cranbury Public Library, Meeting Room 3

#### 1. CALL TO ORDER AND ANNOUNCEMENT OF COMPLIANCE WITH PUBLIC MEETINGS

**ACT** Pursuant to provisions of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Library Director as follows: December 1, 2024 a notice for this meeting was sent to the Trenton Times, Home News Tribune, and Township Clerk and posted in the Public Library.

Meeting called to order at 7:00 PM by A. Mento

#### 2. INTRODUCTIONS OF BOARD OF TRUSTEES

Andre Mento, President - Present      Kirstie Venanzi, Secretary - Present  
Christine Tu, Treasurer- Absent      Michael Ferrante, Vice President - Present  
Melissa Edwards, Trustee - Present      Michaele Kehrt, Trustee - Absent  
Fred Dennehy, Trustee - Present  
Emma Bossard, School Administrator's Representative - Present  
Eman El-Badawi, Mayor's Representative - Present  
Also to be present:  
Brooke Basista, Director - Present  
Cynthia Mihalenko, Recording Secretary - Present

#### 3. CONSENT AGENDA

- A. Action on minutes from 11/13/25 - moved by M. Ferrante, seconded by K. Venanzi, unanimously approved (E. Bossard abstained).
- B. Action on Bills from month end 11/30/25 - moved by M. Ferrante, seconded by F. Dennehy, unanimously approved.

**4. TREASURER'S REPORT:** Treasurer - B. Basista gave a report in C. Tu's absence.

**5. PRESIDENT'S REPORT:** President - A. Mento will be stepping down as President of the board this year.

**6. DIRECTOR'S REPORT:** Director - B. Basista gave an update on the Solar panels bid specs.

#### 7. REPRESENTATIVES' REPORTS:

- A. Mayor's Rep - E. El-Badawi gave her report and wanted to shout out D. Kilmek with his help with technology at the Senior Center as well as the library.
- B. School Administrator/Rep - E. Bossard gave her report.
- C. Cranbury Public Library Foundation Rep - No report as E. Kostic was absent.

#### 8. TRUSTEE COMMITTEE REPORTS

- A. Personnel: Chair- Kirstie Venanzi, Michaele Kehrt - Will be discussed in Resolution 2025.3 - New Business.
- B. Finance: Chair – Chair-Christine Tu, Andre Mento - Discussed in the Treasurer's Report.
- C. Policy and Planning: Chair- Kirstie Venanzi, Fred Dennehy, Michaele Kehrt - No report.
- D. Facilities Committee: Chair - Andre Mento, Michael Ferrante - Discussed more about the Solar Panels.
- E. Strategic Plan Committee: Chair- Michael Ferrante, Eman El-Badawi, Emma Bossard, Michaele Kehrt - M. Ferrante gave the committee's report.

#### 9. OLD BUSINESS

#### 10. NEW BUSINESS

- A. 2026 Budget - B. Basista went over the budget with the board. Motion to accept the 2026 budget by M. Ferrante and seconded by K. Venanzi, unanimously approved. The 2026 Budget

was approved.

B. Election of 2026 Officers - The board nominated the slate of candidates and it was moved by E. El-Badwin and seconded by E. Bossard, unanimously approved.

C. Resolution 2025.3 - Motion to vote on the Resolution 2025.3, M. Ferrante, seconded by F. Dennehy.

**11. OPEN DISCUSSION PERIOD** - The board thanked K. Venanzi for her 20 years of service.

**12. CLOSED SESSION**

A. Personnel - The board began their closed session at 7:15pm and ended their closed session at 7:25pm.

**13. PUBLIC COMMENT**

Public comments shall be reserved for Cranbury Township residents and limited to 3 minutes.

**14. ADJOURNMENT**

Motion to adjourn by K. Venanzi, seconded by M. Ferrante at 7:52 pm.

Note: This notice has been posted on the Cranbury Public Library website. The above agenda is as best known at the time of posting.