

**CRANBURY PUBLIC LIBRARY
BOARD OF TRUSTEES
MEETING MINUTES**

October 9, 2025, 7:00 p.m.
Cranbury Public Library, Meeting Room 3

1. CALL TO ORDER AND ANNOUNCEMENT OF COMPLIANCE WITH PUBLIC MEETINGS

ACT Pursuant to provisions of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Library Director as follows: December 1, 2024 a notice for this meeting was sent to the Trenton Times, Home News Tribune, and Township Clerk and posted in the Public Library.

2. INTRODUCTIONS OF BOARD OF TRUSTEES

Andre Mento, President PRESENT Kirstie Venanzi, Secretary PRESENT (Zoom)
Christine Tu, Treasurer PRESENT Michael Ferrante, Vice President PRESENT
Melissa Edwards, Trustee PRESENT Michaele Kehrt, Trustee PRESENT
Fred Dennehy, Trustee PRESENT
Emma Bossard, School Administrator's Representative PRESENT
Eman El-Badawi, Mayor's Representative ABSENT
Also to be present:
Dean Klimek, Technology Librarian ABSENT
Brooke Basista, Director PRESENT
Jill Frost, Cranbury Public Library Foundation Representative ABSENT
Cynthia Mihalenko, Recording Secretary ABSENT

3. CONSENT AGENDA

A. Action on minutes from 9/11/25 M.Kehrt moved, M.Ferante seconded, C. Tu and E.Bossard abstain, approved.

B. Action on Bills from month end 9/30/25 M.Ferrante moved, M. Kehrt seconded. Approved unanimously.

4. TREASURER'S REPORT: Treasurer C.Tu presented her report

5. PRESIDENT'S REPORT: President. No report.

6. DIRECTOR'S REPORT: Director B.Basista presented her report.

7. REPRESENTATIVES' REPORTS:

- A. Mayor's Rep- No report.
- B. School Administrator/Rep- E. Bossard shared Cranbury School construction is ongoing. Performing Arts Center on target for completion in January.
- C. Cranbury Public Library Foundation Rep- M.Ferrante shared fundraising letters were mailed in September. A fundraiser event, Female Spies of WWII, will be held in November.

8. TRUSTEE COMMITTEE REPORTS

- A. Personnel: Chair- Kirstie Venanzi, Michaele Kehrt.- KVenanzi asked that the Director's Evaluation be returned by November meeting.
- B. Finance: Chair – Chair-Christine Tu, Andre Mento- No report.
- C. Policy and Planning: Chair- Kirstie Venanzi, Fred Dennehy, Michaele Kehrt- No report.
- D. Facilities Committee: Chair - Andre Mento, Michael Ferrante- No report.
- E. Strategic Plan Committee: Chair- Michael Ferrante, Eman El-Badawi, Emma Bossard, Michaele Kehrt- No report.

9. OLD BUSINESS

10. NEW BUSINESS

A. 2026 Calendar and Meeting Dates- M. Ferrante moved, F. Dennehy seconded. Approved unanimously as amended.

B. Personnel Policy Manual Update- M. Kehrt moved, C.Tu seconded. Approved unanimously.

11. CLOSED SESSION

A. Personnel. Meeting did not go into closed session.

12. OPEN DISCUSSION PERIOD

13. PUBLIC COMMENT

Public comments shall be reserved for Cranbury Township residents and limited to 3 minutes.

14. ADJOURNMENT

7:34PM C.Tu moved, M.Kehrt seconded. Approved unanimously.

Note:This notice has been posted on the Cranbury Public Library website. The above agenda is as best known at the time of posting.