

CRANBURY PUBLIC LIBRARY

BOARD OF TRUSTEES

Meeting Minutes

September 11, 2025, 7:00 p.m.

Cranbury Public Library, Meeting Room 3

1. CALL TO ORDER AND ANNOUNCEMENT OF COMPLIANCE WITH PUBLIC MEETINGS ACT Pursuant to provisions of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Library Director as follows: December 1, 2024 a notice for this meeting was sent to the Trenton Times, Home News Tribune, and Township Clerk and posted in the Public Library.

Meeting called to order at 7:01 PM by A. Mento

2. INTRODUCTIONS OF BOARD OF TRUSTEES

Andre Mento, President - Present

Christine Tu, Treasurer - Absent

Melissa Edwards, Trustee - Absent

Fred Dennehy, Trustee - Present

Emma Bossard, School Administrator's Representative - Absent

Eman El-Badawi, Mayor's Representative - Present

Also to be present:

Dean Klimek, Technology Librarian - Present

Brooke Basista, Director - Present

Jill Frost, Cranbury Public Library Foundation Representative - Present

Cynthia Mihalenko, Recording Secretary - Present

Kirstie Venanzi, Secretary - Present

Michael Ferrante, Vice President - Present

Michaele Kehrt, Trustee - Present

3. CONSENT AGENDA

A. Action on minutes from 8/14/25 - Moved by M. Ferrante, seconded by F. Dennehy, unanimously approved.

B. Action on Bills from month end 8/31/25 - Moved by K. Venanzi, seconded by M. Ferrante, unanimously approved

4. TREASURER'S REPORT: Treasurer - D. Klimek gave a report in C. Tu's absence.

5. PRESIDENT'S REPORT: President - A. Mento gave his report.

6. DIRECTOR'S REPORT: Director - D. Klimek noted that he is still awaiting additional permits from Beach Electric and Merco Systems for work on the damaged AC Unit. B. Basista contacted solar vendors on the NJStart.gov website and is looking for a new vendor for the solar project. D. Klimek held his 25th session of iPhone 101 at the library. He also noted that the library continues to be a hub for community meetings. The new neighbor reception will be held on September 26th and the board looks forward to meeting all new neighbors. The board thanked D. Klimek for all his work as interim director and welcomed B. Basista back to the library. L. Begonis and L. Bonds gave a presentation to the board about the successful 2025 Summer Enrichment Program, which had an 80% increase in participation from last year. The board is very appreciative of both their efforts and thanked them for all their hard work with the Summer Enrichment Program.

7. REPRESENTATIVES' REPORTS:

A. Mayor's Rep - E. El-Badawi gave her report.

B. School Administrator/Rep - No report as E. Bossard was absent.

C. Cranbury Public Library Foundation Rep - J. Frost gave her report. The fundraising letter was reviewed by the board. There will be a fundraising event in the Fall, Female Spies of WWII, that will take place on November 14th.

8. TRUSTEE COMMITTEE REPORTS

A. Personnel: Chair- Kirstie Venanzi, Michaele Kehrt - At the next board meeting the board will be doing their annual evaluation of the director.

B. Finance: Chair - Chair-Christine Tu, Andre Mento - Discussed above.

C. Policy and Planning: Chair- Kirstie Venanzi, Fred Dennehy, Michaele Kehrt - F. Dennehy discussed and ensured the board understood the meaning of conflict of interest.

D. Facilities Committee: Chair - Andre Mento, Michael Ferrante - Discussed above.

E. Strategic Plan Committee: Chair- Michael Ferrante, Eman El-Badawi, Emma Bossard, Michael Kehrt - The committee discussed the strategic plan and would like the board to review the plan so far.

9. OLD BUSINESS - None

10. NEW BUSINESS - None

11. CORRESPONDENCE - A Mercer County Library patron reached out to say that he loves using Hoopla, our great staff members, especially wanted to thank Dean for helping him with all his technology issues.

13. OPEN DISCUSSION PERIOD - None

14. PUBLIC COMMENT

Public comments shall be reserved for Cranbury Township residents and limited to 3 minutes.

15. ADJOURNMENT

Motion to adjourn by K. Venanzi, seconded by M. Kehrt at 7:59 pm

Note: This notice has been posted on the Cranbury Public Library website. The above agenda is as best known at the time of posting.