

CRANBURY PUBLIC LIBRARY

BOARD OF TRUSTEES

Meeting Minutes

August 14, 2025, 7:00 p.m.

Cranbury Public Library, Meeting Room 3

1. CALL TO ORDER AND ANNOUNCEMENT OF COMPLIANCE WITH PUBLIC MEETINGS

ACT Pursuant to provisions of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Library Director as follows: December 1, 2024 a notice for this meeting was sent to the Trenton Times, Home News Tribune, and Township Clerk and posted in the Public Library.

Meeting called to order at 6:58 PM by A. Mento

2. INTRODUCTIONS OF BOARD OF TRUSTEES

Andre Mento, President - Present Kirstie Venanzi, Secretary - Present
Christine Tu, Treasurer - Present Michael Ferrante, Vice President - Present
Melissa Edwards, Trustee - Present Michael Kehrt, Trustee - Present
Fred Dennehy, Trustee -Present
Emma Bossard, School Administrator's Representative - Absent
Eman El-Badawi, Mayor's Representative - Present
Also to be present:
Dean Klimek, Interim Library Director - Absent
Jill Frost, Cranbury Public Library Foundation Representative - Absent
Cindy Mihalenko, Recording Secretary - Present
Beth Anne Kafasis, Circulation Supervisor - Present

3. CONSENT AGENDA

- A. Action on minutes from 7/10/25 - Moved by M.Kehrt, seconded by K.Venanzi, unanimously approved (M. Ferrante, and E. El-Badawi abstained)
- B. Action on Bills from month end 7/31/25 - Moved by K. Venanzi, seconded by M. Ferrante, unanimously approved

4. TREASURER'S REPORT: Treasurer - C. Tu noted that the library's finances looked good this month.

5. PRESIDENT'S REPORT: President - A. Mento gave his report.

6. DIRECTOR'S REPORT: Director - B. Kafasis gave the director's report in D. Klimek's absence. She noted that the summer enrichment and two outdoor concerts this summer were very successful. M. Ferrante gave an update on replacing the damaged HVAC system. We are awaiting a quote and additional permits for the new unit.

7. REPRESENTATIVES' REPORTS:

- A. Mayor's Rep - E. El-Badawi gave her report. She noted that there have been complaints from the community that due to the hot weather the chess tables are getting too hot, making it hard to use. A suggestion of adding additional shade either by adding more trees or buying umbrellas was discussed.
- B. School Administrator/Rep - E. Bossard was absent.
- C. Cranbury Public Library Foundation Rep - J. Frost was absent. M. Ferrante noted that The Foundation will have a table at Cranbury Day and encouraged Board members to stop by. He also noted that the foundation will be purchasing a sign and easel to show the before and after picture of the fireplace. A discussion ensued on the definition of an endowment.

8. TRUSTEE COMMITTEE REPORTS

A. Personnel: Chair- Kirstie Venanzi, Michael Kehrt - No Report. M. Edwards will be joining the committee.

B. Finance: Chair – Chair-Christine Tu, Andre Mento - Discussed in Treasurer's Report.

C. Policy and Planning: Chair- Kirstie Venanzi, Fred Dennehy, Michael Kehr - Discussed in New Business.

D. Facilities Committee: Chair - Andre Mento, Michael Ferrante - M. Ferrante gave a report.

E. Strategic Plan Committee: Chair- Michael Ferrante, Eman El-Badawi, Emma Bossard, Michael Kehr - M. Ferrante gave his report.

9. OLD BUSINESS - None

10. NEW BUSINESS

A. Meeting Room Policy Update - K. Venanzi went over the updates to this policy. The Board discussed and decided that a few changes would need to be made. Based on those updates to the policy it was moved by M. Ferrante, seconded by F.Dennehy, unanimously approved.

13. OPEN DISCUSSION PERIOD - M. Ferrante brought up the idea of creating a library brochure that can be given out to the community.

14. PUBLIC COMMENT

Public comments shall be reserved for Cranbury Township residents and limited to 3 minutes.

15. ADJOURNMENT

Motion to adjourn by C. Tu, seconded by M. Ferrante at 7:54 pm

Note:

This notice has been posted on the Cranbury Public Library website. The above agenda is as best known at the time of posting.