

# CRANBURY PUBLIC LIBRARY

## BOARD OF TRUSTEES

### Meeting Minutes

May 8, 2025, 7:00 p.m.

Cranbury Public Library, Meeting Room 3

#### 1. CALL TO ORDER AND ANNOUNCEMENT OF COMPLIANCE WITH PUBLIC MEETINGS

**ACT** Pursuant to provisions of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Library Director as follows: December 1, 2024 a notice for this meeting was sent to the Trenton Times, Home News Tribune, and Township Clerk and posted in the Public Library.

Meeting called to order at 7:00 PM by A. Mento

#### 2. INTRODUCTIONS OF BOARD OF TRUSTEES

Andre Mento, President - Present      Kirstie Venanzi, Secretary - Present  
Christine Tu, Treasurer - Absent      Michael Ferrante, Vice President - Present  
Vacant, Trustee      Michael Kehrt, Trustee - Present  
Fred Dennehy, Trustee - Present  
Emma Bossard, School Administrator's Representative - Present  
Eman El-Badawi, Mayor's Representative - Present  
Also to be present:  
Dean Klimek, Interim Library Director - Present  
Cynthia Mihalenko, Recording Secretary - Present  
Jill Frost, Cranbury Public Library Foundation Representative - Present  
Melissa Edwards - Member-Elect - Present

#### 3. CONSENT AGENDA

- A. Action on minutes from 4/10/25 - Moved by K. Venanzi, seconded by F. Dennehy, unanimously approved
- B. Action on Bills from month end 4/30/25 - Moved by M. Ferrante, seconded by K. Venanzi, unanimously approved

#### 4. TREASURER'S REPORT: Treasurer - D. Klimek gave the report in C. Tu's absence.

#### 5. PRESIDENT'S REPORT: President - A. Mento gave his report.

#### 6. DIRECTOR'S REPORT: Director - D. Klimek noted that part of the library's gutter and fascia fell off on the Meeting Room side of the building. There were damages to AC units and other HVAC pipes. The former contractor was reached out to and the gutter has already been repaired and our HVAC will be inspected for possible repair. D. Klimek will be working with the foundation to help put a sign near the new fireplace with a photograph of what it looked like before and to thank the foundation and everyone for their contributions. The foundation brought up the idea of having a cost share for participants to ensure that anyone who wants to participate with their events will be able to. The Board will assess this and vote on it in a future meeting. He congratulated Liz Begonis, who was awarded the 2025 NJLA Equity, Diversity, and Inclusion Award and she will be receiving this award at the NJLA Honors and Award Ceremony.

#### 7. REPRESENTATIVES' REPORTS:

- A. Mayor's Rep - E. El-Badawi gave her report and noted to reach out to her if there are any questions that she could assist with.
- B. School Administrator/Rep - E. Bossard gave her report.
- C. Cranbury Public Library Foundation Rep - J. Frost reported that the foundation will be hosting another Wreath Program on Monday June 2nd. The foundation will be participating in Cranbury Day and welcomes everyone to stop by their tent. They are also looking to formalize an

endowment and noted that the mission of the foundation has changed since the library has been built. They would like to work with the Board to formalize a mission statement for the endowment for long-term goals. A. Mento suggested the Board and Foundation have a joint committee to work on creating this.

**8. TRUSTEE COMMITTEE REPORTS**

A. Personnel: Chair- Kirstie Venanzi, Michaele Kehrt - No Report.

B. Finance: Chair – Chair-Christine Tu, Andre Mento - Discussed within the Treasurer's Report

C. Policy and Planning: Chair- Kirstie Venanzi, Fred Dennehy, Michaele Kehrt - No Report.

D. Facilities Committee: Chair - Andre Mento, Michael Ferrante - Discussed above.

E. Strategic Plan Committee: Chair- Michael Ferrante, Eman El-Badawi, Emma Bossard, Michaele Kehrt - Discussed in Old Business.

**9. OLD BUSINESS**

A. Strategic Plan work. The committee came together and updated the strategic plan work. They plan to continue to work on this throughout the year. They would like feedback from the Board and ask that they review and bring any ideas/concerns they might have for the strategic plan work to the committee. The committee is also planning on having listening sessions.

B. Memorial Day Parade. - K. Venanzi gave an update on the library's participation. Everyone is looking forward to seeing the library's decorated truck at the parade.

**10. NEW BUSINESS** - F. Dennehy informed the board that their legal representative Gordon Golum will be retiring.

**13. OPEN DISCUSSION PERIOD** - None

**14. PUBLIC COMMENT**

Public comments shall be reserved for Cranbury Township residents and limited to 3 minutes.

**15. ADJOURNMENT**

Motion to adjourn by E. Bossardi, seconded by M. Ferrante at 7:52 pm

Note:

This notice has been posted on the Cranbury Public Library website. The above agenda is as best known at the time of posting.