

CRANBURY PUBLIC LIBRARY
BOARD OF TRUSTEES
Meeting Minutes

February 13, 2025, 7:00 p.m.
Cranbury Public Library, Meeting Room 3

1. CALL TO ORDER AND ANNOUNCEMENT OF COMPLIANCE WITH PUBLIC MEETINGS ACT Pursuant to provisions of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Library Director as follows: December 1, 2024 a notice for this meeting was sent to the Trenton Times, Home News Tribune, and Township Clerk and posted in the Public Library.

Meeting called to order at 7:00PM by A. Mento

2. INTRODUCTIONS OF BOARD OF TRUSTEES

Andre Mento, President - Present	Kirstie Venanzi, Secretary -Present
Christine Tu, Treasurer - Absent	Michael Ferrante, Vice President -Present
Vikranta Sharma, Trustee -Absent	Michaele Kehrt, Trustee - Present
Fred Dennehy, Trustee - Present	
Emma Bossard, School Administrator's Representative - Present	
Eman El-Badawi, Mayor's Representative -Present	

Also to be present:

Brooke Basista, Library Director - Present	
Cynthia Mihalenko, Recording Secretary - Present	
Jill Frost, Cranbury Public Library Foundation Representative -Present	
Dean Klimek, Technology Librarian - Present	

3. CONSENT AGENDA

- A. Action on minutes from 1/9/25 - Moved by M. Ferrante, seconded by M. Kehrt, all in favor unanimously approved
- B. Action on Bills from month end 1/31/25 - Moved by K. Venanzi, seconded by M. Kehrt, all in favor unanimously approved

4. TREASURER'S REPORT: Treasurer - B. Basista gave the report due to C. Tu's absence.

5. PRESIDENT'S REPORT: President - Nothing to report.

6. DIRECTOR'S REPORT: Director - B. Basista reminded everyone of the library's event of One Book, One Cranbury on March 13th and upcoming youth programs. D. Klimek gave his report on the technology within the library.

7. REPRESENTATIVES' REPORTS:

- A. Mayor's Rep - E. El-Badawi gave her report.
- B. School Administrator/Rep - E. Bossard gave her report.
- C. Cranbury Public Library Foundation Rep - J. Frost gave an update on the fundraising events that the Foundation looks to hold this year. On March 13th, the Book Plate program will launch at One Book, One Cranbury. The Foundation would like to gift a stone masonry facade for the library's fireplace. Acceptance of this gift was Moved by M. Kehrt and seconded by F. Dennehy, unanimously approved. A. Mento and the rest of the Board Of Trustees are very thankful and appreciative for the Foundation's gift and all their work with the library.

8. TRUSTEE COMMITTEE REPORTS

- A. Personnel: Chair- Kirstie Venanzi, Michaele Kehrt - Nothing to report.
- B. Finance: Chair – Chair-Christine Tu, Andre Mento - Nothing to report.
- C. Policy and Planning: Chair- Kirstie Venanzi, Fred Dennehy, Vikranta Sharma - Nothing to report.

D. Facilities Committee: Chair - Andre Mento, Michael Ferrante - Will continue to take the steps needed to complete the Solar Panel Project.

9. OLD BUSINESS - None

10. NEW BUSINESS

A. Resolution 2025-2 Appointment of Interim Director - Moved by K. Venanzi and seconded by M. Ferrante, all in favor unanimously approved.

B. Sustainable Libraries Certification-Facilities and Site Management Plan Update - The Board discussed and went over updates made. Moved by M.Kehrt and seconded by F. Dennehy all in favor .

C. Sustainable Libraries Certification-Purchasing Guidelines Update- The Board discussed and went over updates made. Moved by M. Kehrt and second by K. Venanzi all in favor.

11. CLOSED SESSION

A. Legal

B. Personnel

Motion to go into a closed session by M. Kehrt and seconded by E. El Badawi at 7:43 pm start time and 7:57 pm end time.

12. CORRESPONDENCE - The board received a thank you email from a member of the Township, James Fahey.

13. OPEN DISCUSSION PERIOD - None

14. PUBLIC COMMENT

Public comments shall be reserved for Cranbury Township residents and limited to 3 minutes.

15. ADJOURNMENT

Motion to adjourn by E. Bossardi, seconded by K.Venanzi, unanimously approved at 8:00 pm

Note:

This notice has been posted on the Cranbury Public Library website. The above agenda is as best known at the time of posting.