

CRANBURY PUBLIC LIBRARY

BOARD OF TRUSTEES

Meeting Minutes

December 12, 2024, 7:00 p.m.

Cranbury Public Library, Meeting Room 3

1. CALL TO ORDER AND ANNOUNCEMENT OF COMPLIANCE WITH PUBLIC MEETINGS

ACT Pursuant to provisions of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Library Director as follows: December 1, 2023 a notice for this meeting was sent to the Trenton Times, Home News Tribune, and Township Clerk and posted in the Public Library.

Meeting called to order at 7:00 pm by A. Mento

2. INTRODUCTIONS OF BOARD OF TRUSTEES

Andre Mento, President -Present Kirstie Venanzi, Vice-President - Present
Ira Negin, Treasurer -Present Michael Ferrante, Mayor's Representative - Present
Vikranta Sharma, Trustee - Absent Michaele Kehrt, Trustee - Present
Fred Dennehy, Trustee - Present Christine Tu, Trustee - Present
Emma Bossard, School Administrator's Representative - Absent

Also to be present:

Brooke Basista, Library Director - Present
Jon Raphael, Cranbury Public Library Foundation Representative - Present
Cindy Mihalenko, Bookkeeper/Admin. Secretary - Present

3. CONSENT AGENDA

A. Action on minutes from 11/14/24 and 11/21/24

11/14/24 minutes moved by M. Ferrante seconded by A. Mento, unanimously approved (C. Tu abstained) and 11/21/24 minutes moved by M Ferrante seconded by I. Negin, unanimously approved (C. Tu abstained)

B. Action on Bills from month end 11/30/24 - Moved by M. Ferrante, seconded by I. Negin, unanimously approved

4. **TREASURER'S REPORT:** Treasurer - I. Negin presented thereport.

5. **PRESIDENT'S REPORT:** President - A. Mento thanked I. Negin for all his hard work as he will be stepping down as Treasurer and introduced C. Tu as the new Treasurer.

6. **DIRECTOR'S REPORT:** Director - Informed everyone of the One Book One Cranbury program is occurring this month. Solar Panel bid spec are still being worked out. As part of the Sustainable Libraries Initiative, Cranbury Public Library has been encouraging employees to be more aware of their transportation-related sustainability.

7. REPRESENTATIVES' REPORTS:

A. Mayor's Rep - M. Ferrant presented his report

B. School Administrator/Rep - E. Bossard was not present to make a report.

C. Cranbury Public Library Foundation Rep- J. Raphael presented his report and J. Frost will be the new Cranbury Public Library Foundation Rep in the new year.

8. TRUSTEE COMMITTEE REPORTS

A. Personnel: Chair- Kirstie Venanzi, Michaele Kehrt -Voting for new officers will occur at the next Board meeting.

B. Finance: Chair – Chair- Ira Negin, Andre Mento - Reported above.

C. Policy and Planning: Chair- Kirstie Venanzi, Fred Dennehy, Ira Negin, Vikranta Sharma - No Report

D. Facilities Committee: Chair - Andre Mento, Michael Ferrante - Solar Panel bid spec are

still being worked out.

9. OLD BUSINESS

A. 2025 Budget - B. Basista went over the 2025 budget with the Board. Moved by K. Venanzi and second M. Ferrante, unanimously approved.

10. NEW BUSINESS

A. One Book One Cranbury Early Closure Request - Moved by M. Ferrante and seconded by K.Venanzi, unanimously approved.

11. CLOSED SESSION

A. Personnel (Director's Evaluation) - Motion to go into a closed session by A. Mento and seconded by I. Negin at 7:37 pm start time and 8:05 pm end time.

12. CORRESPONDENCE - None

13. OPEN DISCUSSION PERIOD - None

14. PUBLIC COMMENT

Public comments shall be reserved for Cranbury Township residents and limited to 3 minutes.

15. ADJOURNMENT

Motion to adjourn by I. Negin, seconded by A. Mento at 8:06PM

Note:

This notice has been posted on the Cranbury Public Library website. The above agenda is as best known at the time of posting.