

**CRANBURY PUBLIC LIBRARY
BOARD OF TRUSTEES
MEETING MINUTES**

June 13, 2024, 7:00 p.m.
Cranbury Public Library, Meeting Room 3

1. CALL TO ORDER AND ANNOUNCEMENT OF COMPLIANCE WITH PUBLIC MEETINGS ACT

Pursuant to provisions of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Library Director as follows: December 1, 2023 a notice for this meeting was sent to the Cranbury Press, Home News Tribune, Township Clerk and posted in the Public Library.

Called to order at 7:00 pm by A. Mento

2. INTRODUCTIONS OF BOARD OF TRUSTEES

Andre Mento, President (Present)	Kirstie Venanzi, Vice-President (Present)
Ira Negin, Treasurer (Present)	Michael Ferrante, Secretary/Mayor's Rep (Present)
Michaele Kehrt, Trustee (Present)	Vikranta Sharma, Trustee (absent)
Fred Dennehy, Trustee (Present)	Christine Tu, Trustee(Present)
Emma Bossard, School Administrator's representative(Absent)	

Also to be present:

Brooke Basista, Director

Jon Raphael, Cranbury Public Library Foundation Representative

0 Member of the Public

3. CONSENT AGENDA

A. Action on minutes from 9-May-2024 – Moved by I. Negin, Seconded by M. Kehrt, Unanimous except for C. Tu who abstained.

B. Action on Bills from month end 31-May-2024 – Moved by K. Venanzi, Seconded by C. Tu. Unanimous approval.

4. TREASURER'S REPORT: Ira Negin provided his update. Discussion of recurring AC unit challenges, to be addressed by the Facilities Committee. The report was accepted by the board.

5. PRESIDENT'S REPORT: Andre Mento had no report.

6. DIRECTOR'S REPORT: Brooke Basista gave her report. Annual audit ongoing with a new audit leader from the same firm. Foundation is sponsoring new museum passes for the next year. New artist-in-residence program will start later in the year. Building maintenance position has been posted, interviews ongoing and outcome TBD. Local government energy audit support ongoing to obtain Sustainable Library status. Today was the new launch of the new LMxAC system, rebranded as STELLA. Progress against 2024 goals were reported out on, including increasing the percentage of library card holders from 47% to 48%, towards the goal of 50% by year-end. Brooke with attend the ALA conference at the end of the month.

7. TECHNOLOGY REPORT: Brooke gave Dean's report. Dean was on top of the LMxAC migration, supporting the new system with the library staff and users.

YOUTH SERVICES REPORT: Brooke also gave the Youth Services report, lots of innovative programming and outreach, including summer reading program.

8. REPRESENTATIVES' REPORTS:

A. **Cranbury Public Library Foundation Rep** – Jon Raphael gave an update on museum passes, artist-in-residence, and fall passive fundraising letter.

B. **Mayor's Rep** – Mayor's Rep Michael Ferrante gave a brief update, including the new Parks and Recreation Commission and their renewed focus on senior programming, which dovetails nicely with library goals.

C. **School Administrator/Rep** – Emma Bossard was not present to make a report.

9. TRUSTEE COMMITTEE REPORTS

A. **Personnel:** Nothing to report.

B. **Finance:** Ira Negin covered in his Treasurer's Report.

C. **Policy and Planning:** Reported out on book sanctuary resolution.

D. **Facilities Committee:** Will meet on AC issue.

10. OLD BUSINESS

A. Book Sanctuary. Reported out as part of the policy and planning committee. Resolution to adopt moved by I. Negin, seconded by M. Ferrante, passed unanimously.

12. NEW BUSINESS

A. **Annual Community Survey Results.** Brooke reported out on the results from 2024: good results from the 2023 results. Feedback being incorporated, including partnering with local businesses.

B. **Video Game Loan Period.** Request to extend loan period from one to three weeks. Moved by I. Negin and seconded by K. Venanzi, approved unanimously.

13. CORRESPONDENCE

A. None

14. OPEN DISCUSSION PERIOD

A. Open discussion on library usage and building engagement.

15. ADJOURNMENT

Motion to adjourn I Negin, seconded by C. Tu at 7:44 p.m.