

**CRANBURY PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MEETING MINUTES**

November 9, 2023, 7:00 p.m.

Cranbury Public Library, Meeting Room 3

**1. CALL TO ORDER AND ANNOUNCEMENT OF COMPLIANCE WITH PUBLIC MEETINGS**

**ACT** Pursuant to provisions of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Library Director as follows: December 1, 2022 a notice for this meeting was sent to the Cranbury Press, Home News Tribune, Township Clerk and posted in the Public Library.

**2. INTRODUCTIONS OF BOARD OF TRUSTEES**

Andre Mento, President <b>absent</b>	Kirstie Venanzi, Vice-President <b>present</b>
Ira Negin, Treasurer <b>present</b>	Michael Ferrante, Mayor <b>present</b>
Vikranta Sharma, Trustee <b>present</b>	Patty Thomsson, Trustee <b>present</b>
Fred Dennehy, Trustee <b>present</b>	Christine Tu, Trustee <b>present</b>
Emma Bossard, School Administrator's representative <b>absent</b>	

Also to be present:

Brooke Basista, Library Director

Priyanka, Dhulkhed, Cranbury Public Library Board of Trustees Secretary

**3. CONSENT AGENDA**

A. Action on minutes from 10/12/23 M Ferrante moved. F Dennehy seconded. V Sharma abstained. All else voted in favor.

B. Action on Bills from month end 10/31/23 M Ferrante moved. F Dennehy seconded. V Sharma abstained. All else voted in favor.

**4. TREASURER'S REPORT:** Treasurer I Negin presented the report. It was accepted by the board.

**5. PRESIDENT'S REPORT:** Vice President K Venanzi presented her report focusing on the gift and memorial policy and the calendar of events. She also proposed a tribute resolution to honor the original board members of the CPL Foundation. I Negin moved to approve the resolution. M Ferrante seconded. All voted in favor.

**6. DIRECTOR'S REPORT:** Director B Basista presented the report.

**7. TECHNOLOGY REPORT:** Director B Basista presented the report.

**8. REPRESENTATIVES' REPORTS:**

A. Mayor's Rep M Ferrante presented his report.

B. School Administrator/Rep None

C. Cranbury Public Library Foundation Rep: B Basista presented the report.

**9. TRUSTEE COMMITTEE REPORTS**

A. Personnel: Chair- Patty Thomsson, Kirstie Venanzi P Thomsson presented the report.

B. Finance: Chair – Chair- Ira Negin, Andre Mento presented above treasurer's report.

C. Policy and Planning: Chair- Kirstie Venanzi, Patty Thomsson, Fred Dennehy, Ira Negin No update.

D. Nominations and Elections: Chair - Andre Mento, Kirstie Venanzi No update.

E. Special - Community Engagement: Chair- Christine Tu, Patty Thomsson, Mike Ferrante No update.

**10. OLD BUSINESS** None

**11. NEW BUSINESS**

A. Building Maintenance Position

Director B Basista presented a part-time building maintenance manager job posting.

K Venanzi moved to approve as presented. V Sharma seconded. All voted in favor.

B. 2024 Holiday Calendar and Board of Trustees Meeting Dates

Director B Basista presented the 2024 Holiday Calendar and Board of Trustees Meeting Dates. P Thomsson moved to accept as amended. K Venanzi seconded, All voted in favor

C. Closed Session

- M. Ferrante motioned for a closed session, seconded by F. Dennehy and unanimously approved. Entered closed session at 7:58 pm."
- K Venanzi moved to conclude. M Ferrante seconded. Session ended at 8:00 pm

**12. CORRESPONDENCE** Presented in the Director's report.

**13. OPEN DISCUSSION PERIOD** None

**14. PUBLIC COMMENT** None

Public comments shall be reserved for Cranbury Township residents and limited to 3 minutes.

**15. ADJOURNMENT** P Thomsson moved. V Sharma seconded. All voted in favor. Adjourned at 8:13 pm.

Note:

This notice has been posted on the Cranbury Public Library website. The above agenda is as best known at the time of posting.