

## **CRANBURY PUBLIC LIBRARY**

### **BOARD OF TRUSTEES**

#### **Meeting Minutes**

August 10, 2023, 7:00 p.m.

Cranbury Public Library, Meeting Room 3

#### **1. CALL TO ORDER AND ANNOUNCEMENT OF COMPLIANCE WITH PUBLIC MEETINGS**

**ACT.** "Pursuant to provisions of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Library Director as follows: December 1, 2022 a notice for this meeting was sent to the Cranbury Press, Home News Tribune, Township Clerk and posted in the Public Library." Called to order at 7:02 by Andre Mento.

#### **2. INTRODUCTIONS OF BOARD OF TRUSTEES**

Andre Mento, President, present

Kirstie Venanzi, Vice-President, absent

Ira Negin, Treasurer, present

Michael Ferrante, Secretary/Mayor, absent

Vikranta Sharma, Trustee, absent

Patty Thomsson, Trustee, present

Fred Dennehy, Trustee, present

Christine Tu, Trustee, present

Emma Bossard, School Administrator's representative, absent

Also present:

Beth Anne Kafasis, Library Operations Manager

#### **3. CONSENT AGENDA**

A. Action on accepting minutes from 7/13/23: P Thomsson moved, I Negin seconded, C Tu abstained, all voted in favor.

B. Action on Bills from previous month: P Thomsson moved, F Dennehy seconded, all voted in favor.

**4. TREASURER'S REPORT:** Treasurer I Negin presented the Report. It was noted that there was a difference in accounting procedures employed in the Audit Report submitted and regular Treasurer's Reports. The Treasurer said that he would attempt to schedule a meeting between the Auditor and various Board members for August 24.

**5. PRESIDENT'S REPORT:** None.

**6. DIRECTOR'S REPORT:** Ms. Kafasis noted that there were ongoing problems with excessive humidity and wasps in the building. These were being addressed and monitored. There is ongoing coordination with the History Center in respect to providing appropriate space for various historical records.

**7. TECHNOLOGY REPORT:** Note was made of increased online presence in the Library, and of the success of the Technology Director's various public programs.

#### **8. REPRESENTATIVES' REPORTS:**

A. Mayor --none

B. School Administrator/Rep – none.

C. Cranbury Public Library Foundation Rep – none.

#### **9. TRUSTEE COMMITTEE REPORTS:**

A. Personnel: Chair- Patty Thomsson, Kirstie Venanzi – none.

B. Finance: Chair – Chair- Ira Negin, Andre Mento – none.

C. Policy and Planning: Chair- Kirstie Venanzi, Patty Thomsson, Fred Dennehy, Ira Negin – none.

D. Nominations and Elections: Chair - Andre Mento, Kirstie Venanzi: none.

E. Special - Community Engagement: Chair- Christine Tu, Patty Thomsson, Mike Ferrante -- none.

#### **10. OLD BUSINESS**

A. Board Secretary – There was a motion to hire a regular Board secretary to attend meetings and prepare minutes. P Thomsson moved, I Negin seconded, all voted in favor.

#### **11. NEW BUSINESS**

A. Members were encouraged to sign up for Cranbury Day.

**12. CORRESPONDENCE** – none.

**13. OPEN DISCUSSION PERIOD**--none.

**14. ADJOURNMENT:** I Negin moved, P Thomsson seconded, all voted in favor. Adjourned at 7:47 pm.