

**CRANBURY PUBLIC LIBRARY
BOARD OF TRUSTEES**

Minutes

July 13, 2023, 7:00 p.m.
Cranbury Public Library, Meeting Room 1

1. CALL TO ORDER AND ANNOUNCEMENT OF COMPLIANCE WITH PUBLIC MEETINGS ACT;

"Pursuant to provisions of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Library Director as follows: December 1, 2022 a notice for this meeting was sent to the Cranbury Press, Home News Tribune, Township Clerk and posted in the Public Library. **Called to order at 7:03 pm by Andre Mento.**

2. INTRODUCTIONS OF BOARD OF TRUSTEES

Andre Mento, President- **present**
Kirstie Venanzi, Vice-President -**present**
Ira Negin, Treasurer-**present**
Michael Ferrante, Secretary/Mayor - **absent**
Vikranta Sharma, Trustee-**absent**
Patty Thomsson, Trustee- **present**
Fred Dennehy, Trustee- **present**
Christine Tu, Trustee -**absent**
Emma Bossard, School-Administrator's representative: **present**
Also to be present:
Brooke Basista, Director-**present**
Jon Raphael, Cranbury Public Library Foundation Representative-**present**

3. CONSENT AGENDA

- A. Action on minutes from 6/8/23; **A. Mento moved, I. Negin seconded, Fred Dennehy -abstained, All others voted in favor.**
- B. Action on Bills from month end 6/30/23, **A. Mento moved, F. Dennehy seconded. All voted in favor.**

4. TREASURER'S REPORT: Treasurer, I. Negin presented report, some budget lines appear to be over budget in the month, but fall in line with yearend budget.
Auditor promises to have the audit report done by next week in time for filing with the state.

5. PRESIDENT'S REPORT: President: A. Mento reports many residents compliment the new library.

6. DIRECTOR'S REPORT: Director: B. Basista highlighted facility issues being addressed, and popular cooking and craft programs. The New York Times and Wall Street Journal digital offerings are proving to be very popular. Full report as filed.

7. TECHNOLOGY REPORT: Director: A. Basista. Good circulation, and digital uses. Full report as filed.

8. REPRESENTATIVES' REPORTS:

- A. Mayor's Rep- no report
- B. School Administrator/Rep- no report due to no school board meeting this month.
- C. Cranbury Public Library Foundation Rep – J. Raphael states that preparation for the fall mailing is proceeding with Dean's help getting the website updated. Cranbury Day will feature a foundation and board collaborative effort. B. Basista will contact Julie Latko re. reserving a table on Main Street.

9. TRUSTEE COMMITTEE REPORTS

- A. Personnel: Chair- Patty Thomsson, Kirstie Venanzi- no report
- B. Finance: Chair – Chair- Ira Negin, Andre Mento- as reported in I. Negin's remarks
- C. Policy and Planning: Chair- Kirstie Venanzi, Patty Thomsson, Fred Dennehy, Ira Negin – no report
- D. Nominations and Elections: Chair - Andre Mento, Kirstie Venanzi: volunteers are being interviewed in regard to their interest in serving on the library board.
- E. Special - Community Engagement: Chair- Christine Tu, Patty Thomsson, Mike Ferrante – no report

10. OLD BUSINESS

12. NEW BUSINESS

- A. Resolution 2023-24 reserving \$50,000.00 toward facility upkeep, **I. Negin moved. F. Dennehy seconded. All present in favor. Resolution signed by President and Secretary.**

13. CORRESPONDENCE – none.

14. OPEN DISCUSSION PERIOD. Library to be open on Cranbury Day.

15. ADJOURNMENT: P. Thomsson moved. I. Negin seconded. All in favor. 7:34 p.m.