

CRANBURY PUBLIC LIBRARY BOARD OF TRUSTEES AGENDA

June 8, 2023, 7:00 p.m.

Cranbury Public Library, Meeting Room 3

1. CALL TO ORDER AND ANNOUNCEMENT OF COMPLIANCE WITH PUBLIC MEETINGS

ACT Pursuant to provisions of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Library Director as follows: December 1, 2022 a notice for this meeting was sent to the Cranbury Press, Home News Tribune, Township Clerk and posted in the Public Library.

2. INTRODUCTIONS OF BOARD OF TRUSTEES

Andre Mento, President

Kirstie Venanzi, Vice-President

Ira Negin, Treasurer

Michael Ferrante, Secretary/Mayor

David Carroll, Trustee

Patty Thomsson, Trustee

Fred Dennehy, Trustee (absent)

Christine Tu, Trustee

Emma Bossard, School Administrator's representative

Also to be present:

Brooke Basista, Director

Jon Raphael, Cranbury Public Library Foundation Representative

3. CONSENT AGENDA

A. Action on minutes from 5/11/23 (MF – motion to approve, EB – second, KV, PT, and CT abstain. 5-0 vote to approve)

B. Action on Bills from month end 5/31/23 (IN- motion to approve, AM – second, all in favor)

4. **TREASURER'S REPORT:** Treasurer – Ira Negin, explained budget lines that appeared to be over, but will work out to be on budget at year's end. The auditor has been contacted.

5. **PRESIDENT'S REPORT:** President- Andrew Mento highlighted Brooke's partnering with the school and community. Proposed hiring a board secretary. Board agrees to explore.

6. **DIRECTOR'S REPORT:** Director, Brooke Basista, report on file. Brooke asked the board to help share social media's posts re. programming.

7. **TECHNOLOGY REPORT:** Director, Dean Klimek's report on file.

8. REPRESENTATIVES' REPORTS:

A. Mayor's Rep- Michael Ferrante spoke of the Village Park Path, updated board on the township emails blasts as well as the process required to transfer Park Place West from CHA to the Township.

B. School Administrator/Rep- Emma Bossard informed the board that the school will be delayed in starting the construction due to high bids. Value engineering and re-evaluation of timing of project will take place.

C. Cranbury Public Library Foundation Rep- Jon Raphael reported that the Foundation has finished the spring projects including the book sale, library programs, and Memorial Day Parade. Focus is now on Cranbury Day, the Fall mailing and next year.

9. TRUSTEE COMMITTEE REPORTS

A. Personnel: Chair- Patty Thomsson, Kirstie Venanzi, David Carroll- no report

B. Finance: Chair – Chair- Ira Negin, Andre Mento, David Carroll

C. Policy and Planning: Chair- Kirstie Venanzi, Patty Thomsson, Fred Dennehy, Ira Negin- Brooke presented an updated portion of the circulation policy to include a new loan time for museum passes: 4 day. A past due fine would be \$5.00 per day. PT- moved to approve the change. IN- seconded it. All in favor.

D. Nominations and Elections: Chair - Andre Mento, Kirstie Venanzi – David Carroll has resigned as a trustee, effective immediately, due to change in employer and their policy about board membership.

E. Special - Community Engagement: Chair- Christine Tu, David Carroll, Patty Thomsson, Mike Ferrante. Christine Tu will be exploring ways to promote Cranbury Day.

10. OLD BUSINESS

A. Memorial Day Parade – Andre Mento commends the Foundation on a job well done.

12. NEW BUSINESS

A. Survey Results- good baseline results. 76% of the respondents are strongly satisfied with the library facility. Goal is to have a yearly survey.

13. CORRESPONDENCE- none

14. DISCUSSION PERIOD

15. ADJOURNMENT – PT moved to adjourn at 8:02 p.m., IN seconded, all in favor.