

**CRANBURY PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES**

April 13, 2023, 7:00 p.m.
Cranbury Public Library, Meeting Room 3

1. CALL TO ORDER AND ANNOUNCEMENT OF COMPLIANCE WITH PUBLIC MEETINGS ACT

Pursuant to provisions of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Library Director as follows: December 1, 2022 a notice for this meeting was sent to the Cranbury Press, Home News Tribune, Township Clerk and posted in the Public Library.

Called to order at 7:00 pm by A. Mento

2. INTRODUCTIONS OF BOARD OF TRUSTEES

Andre Mento, President (Present)	Kirstie Venanzi, Vice-President (Present)
Ira Negin, Treasurer (Present)	Michael Ferrante, Secretary/Mayor (Present)
David Carroll, Trustee(Present)	Patty Thomsson, Trustee (present)
Fred Dennehy, Trustee (Present)	Christine Tu, Trustee(Present)
Emma Bossard, School Administrator's representative(Present)	

Also to be present:

Brooke Basista, Director

Jon Raphael, Cranbury Public Library Foundation Representative

1 Member of the Public,

3. CONSENT AGENDA

A. Action on minutes from 3/9/23 – Moved by P. Thomsson, Seconded by K. Venanzi, Unanimous except for M. Ferrante who abstained.

B. Action on Bills from month end 3/31/23 - Moved by K. Venanzi, Seconded by P. Thomsson, Unanimous approval.

4. TREASURER'S REPORT: Ira Negin provided his update. It was accepted by the board.

5. PRESIDENT'S REPORT: Andre Mento provided his update. It was accepted by the board.

6. DIRECTOR'S REPORT: Brooke Basista gave her report. Holocaust Memorial project by a Cranbury School 8th grader, set to be among the trees between the library and the school parking lot. Publicity is working well. Door automation was installed recently. Gaming computers coming to the teen room. Furniture is still being installed. Punch list from construction is still ongoing with the contractor. Construction Bond grant was finalized (meaning all funds were spent). Automatic renewal was instituted. Museum passes are coming. New York Times is also coming soon. 3054 people entered the library in March. 2141 items checked out: 1759 to Cranbury patrons; the balance to other LMxAC patrons. 249 new items added to the collection.

7. TECHNOLOGY REPORT: Brooke gave Dean's report. Programming is going well. Database usage is going well.

8. REPRESENTATIVES' REPORTS:

A. **Cranbury Public Library Foundation Rep** – Jon Raphael gave an update. Annual fundraising letter planned for this fall. New Neighbor reception on March 28 went well. Several items to support the library were approved. Book Sale planned for April 29, coincident with the townwide Garage Sale.

B. **Mayor's Rep** – Mayor Michael Ferrante gave a brief update.

C. **School Administrator/Rep** – Emma Bossard gave an update on the Cranbury School 125th anniversary event on April 28-30.

9. TRUSTEE COMMITTEE REPORTS

- A. **Personnel:** Brooke Basista reported two new part-time employees recently joined.
- B. **Finance:** Ira Negin covered in his Treasurer's Report.
- C. **Policy and Planning:** Kirstie Venanzi to discuss the filming and photography policy.
- D. **Nominations and Elections:** No update
- E. **Special - Community Engagement:** team will help with the survey.

10. OLD BUSINESS

- A. Insurance Coverage – Fred Dennehy summarized his support for the current insurance coverage.
- B. Programming Policy – Fred Dennehy proposed that this would be a good idea.
- C. Chess Set – no update
- D. Filming and Photography Policy – Brooke presented the draft policy. Fred and Brooke will review off-line and support a May approval.

12. NEW BUSINESS

- A. None

13. CORRESPONDENCE

- A. None

14. OPEN DISCUSSION PERIOD

- A. Open discussion on library usage and building engagement.
- B. Bike rack being explored

15. ADJOURNMENT

- Motion to adjourn P. Thommson, seconded by Ira Negin at 8:11 p.m.