

**CRANBURY PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES**

February 25, 2023, 9:00 a.m.
Cranbury Public Library, Meeting Rooms 1&2

1. CALL TO ORDER AND ANNOUNCEMENT OF COMPLIANCE WITH PUBLIC MEETINGS

ACT Pursuant to provisions of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Library Director as follows: January a notice for this meeting was sent to the Cranbury Press, Home News Tribune, Township Clerk and posted in the Public Library.

2. INTRODUCTIONS OF BOARD OF TRUSTEES – called to order at 9:05 am

Andre Mento, President - Present

Kirstie Venanzi, Vice-President - Present

Ira Negin, Treasurer – Present

Michael Ferrante, Secretary/Mayor - Present

David Carroll, Trustee - Present

Patty Thomsson, Trustee – Present

Fred Dennehy, Trustee - Present

Christine Tu, Trustee - Present

Emma Bossard, School Administrator's representative - Present

Also Present: Brooke Basista, Director, Jon Raphael and Nancy Whitcraft from the Cranbury Public Library Foundation

3. FOUNDATION UPDATE

Jon Raphael and **Nancy Whitcraft** gave an overview of the Foundation's revised mission/vision. The decision was made to de-commission the Foundation database that was set up in 2010. Brooke will continue to log Foundation donations through QuickBooks, and the address list portion will be moved to a shared spreadsheet. This will remove the redundancy of dual entry for Foundation donations. An extract of historical donations will be kept. The Foundation will do an annual fundraising appeal.

4. DIRECTOR GOALS: Brooke Basista gave an overview of the director goals and how the library board and foundation can support those: programming, outreach. Brooke's vision is to be the "community living room" and "beating heart" of the community and her service priorities align with that goal. Partnership with school, township, history center are all priorities.

5. TECHNOLOGY GOALS: Dean Klimek gave an overview of the technology goals and how the library board and foundation can support those: new projector, WiFi coverage and others.

6. BOARD RESPONSIBILITIES AND GOALS: The 2023 Board roles and responsibilities were reviewed and revised. 2023 goals were completely revised to reflect the new space.

7. STRATEGIC PLAN: The slimmed-down version of the 2019 strategic plan was presented and reviewed. The board agreed with the proposed revisions and gave latitude to Brooke to submit per state timelines.

7. PUBLIC COMMENT. No public comment.

8. OPEN DISCUSSION PERIOD. Discussion on Sunday hours, interviews are ongoing. Discussion of comparable peer libraries.

9. ADJOURNMENT – Motion to adjourn by KVenanzi, Seconded by INegin, unanimous adjournment at 11:09 am.

Note:

This notice has been posted on the Cranbury Public Library website. The above agenda is as best known at the time of posting.