

CRANBURY PUBLIC LIBRARY BOARD OF TRUSTEES MEETING MINUTES

Thursday, January 12, 2023 7:00 p.m.
Cranbury Public Library, Meeting Room 3

CALL TO ORDER AND ANNOUNCEMENT OF COMPLIANCE WITH PUBLIC MEETINGS ACT: Pursuant to provisions of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Public Library as follows: December 1, 2022 notice for this meeting was sent to the Cranbury Press, Home News Tribune, Township Clerk and posted on the Public Library website.

1. INTRODUCTION OF BOARD OF TRUSTEES – call to order at 7:00 pm

Kirstie Venanzi - present
Andre Mento – present
David Carroll - present
Fred Dennehy - present
Michael Ferrante, Mayor's Representative – present
Ira Negin – present
Patty Thomsson – present via Zoom
Christine Tu – present
Emma Bossard – Representative for Chief School Administrator - present
Also present:
Brooke Basista, Incoming CPL Director

2. Election of Officers for 2023, and oath of office

Election of Officers: Nomination of AMento for President, KVenanzi for Vice President, INegin for Treasurer, MFerrante for 1Q Secretary. Moved by FDennehy, Seconded by INegin. Unanimous approval by vote.

3. CONSENT AGENDA -

- A. Action on the minutes of the December 2022 minutes. Motion to approve AMento, second by KVenanzi. All vote in favor, none opposed, 2 abstention (FDennehy, CTu). Motion carries unanimously.
- B. Action on Bills List for month ending 12/31/22. Motion to approve AMento, second KVenanzi. All vote in favor, none opposed. Motion carries unanimously.

4. TREASURER'S REPORT: per submission. Balance sheet is strong. Net income of \$138,000. A resolution is on tonight's agenda to transfer \$100,000 to capital reserves.

- **Resolution 2023-1: Reserving Funds.** Read in full by INegin. Motioned by MFerrante, Seconded by AMento. Roll call vote was unanimous.

5. PRESIDENT'S REPORT: per submission. Nothing new to report. Special thanks to David Fletcher for his years of service to the library board of trustees. We welcome Christine Tu.

6. DIRECTORS' REPORTS: per submission by BBasista. Highlights include the school partnership progress, Liz initiated a Teen Advisory Board (TAB) meeting on 9-Jan, Nicoletta partnered the Red Cross for a blood drive in the spring. Final Certificate of Occupancy punch list items are ongoing.

7. TECHNOLOGY LIBRARIAN REPORT: per submission. Highlight included doubling of social media presence.

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8. REPRESENTATIVES' REPORTS:

- A. Township Representative: MFerrante. Hosting Coffee with the Mayor on Saturday, January 14. Reviewed 2023 goals.
- B. Cranbury School Representative – EBossard – Emma will be on the Facilities committee, so will give updates on the referendum construction project. Cranbury School 125th Anniversary events the week of April 30. Traffic study will be occurring.
- C. Cranbury Public Library Foundation Rep: AMento– Jon Raphael will be the 2023 President, Nancy Whitcraft will be the Vice President, lots of enthusiasm and energy for new projects and ideas, including the New Resident Reception.

9. TRUSTEE COMMITTEE REPORTS

- A. **Personnel:** Chair–Patty Thomsson, Kirstie Venanzi, David Carroll – PThomsson – no report
- B. **Finance:** Chair- Ira Negin, Andre Mento, David Carroll – 2023 budget was set, the first one in the new building.
- C. **Policy and Planning:** Chair– Ira Negin, Kirstie Venanzi, Patty Thomsson, Fred Dennehy – working on a retreat date, tentative date of 25-Feb-2023 from 9-12.
- D. **Nomination and Elections:** Chair– Andre Mento – no report
- E. **Special Facilities Development/Task Force:** Chair – Kirstie Venanzi, Andre Mento, Fred Dennehy – this team will disband after the final CO is granted.
- F. **Community Engagement Committee:** Christine Tu, Patty Thomsson, Michael Ferrante – will partner with the foundation for the library engagement. February 4 at the public library will be the Chinese New Year event.

10. OLD BUSINESS

- A. Staffing including Sunday opening – Several applications received, posting closes after MLK day.
- B. Memo of Understanding with Township – Meeting on 19 January with township to discuss terms of agreement for providing outdoor maintenance for the library building.

11. NEW BUSINESS

- NJ Library Trustee Association – will renew 2023 membership.

12. CORRESPONDENCE – None

13. OPEN DISCUSSIONS PERIOD – Discussion of resolution for February meeting.

14. ADJOURNMENT – At 8:13 pm motion to adjourn by INegin, second by EBossard. All vote in favor, none opposed. Motion carries unanimously.