

CRANBURY PUBLIC LIBRARY BOARD OF TRUSTEES MEETING MINUTES

Thursday, September 8, 2022, 7:00 p.m.
Via Zoom Conference Call

1. CALL TO ORDER AND ANNOUNCEMENT OF COMPLIANCE WITH PUBLIC MEETINGS ACT:

Pursuant to provisions of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Public Library as follows: December 6, 2021 notice for this meeting was sent to the Cranbury Press, Home News Tribune, Township Clerk and posted on the Public Library website. The public may participate in this meeting only during the public portion which takes place at the end of the meeting.

For meetings to be conducted via ZOOM: To be recognized to speak, members of the public who are attending on Zoom via the web should use the raise hand function. Upon recognition by the chair, you will unmute your microphone/video. Members of the public who are attending the meeting via phone call must hit *9 on their phone keypad to raise their hand to be recognized. Upon recognition by the Chair, they can unmute/mute their audio on their phone keypad. Individuals addressing the board must give their name and address in an audible tone and will have five (5) minutes to make their statement. Public comment may be made in advance of the Board Meeting by submitting an e-mail to reference@cranburypubliclibrary.org or by written letter received before 5:00 p.m. on the date of the meeting.

2. INTRODUCTION OF BOARD OF TRUSTEES – call to order at 7:00 pm

Kirstie Venanzi - present	Ira Negin –present
Andre Mento – present	David Carroll - present
Patty Thomsson – present	Fred Dennehy - present
Dave Fletcher – absent	
Mike Ferrante, Mayor's Representative – present	
Emma Bossard – Representative for Chief School Administrator- absent	
Also present:	
Marilynn Mullen, CPL Director	

3. CONSENT AGENDA -

- A. Action on the minutes of the 8/11/22. Upon amendment of the August attendance record to report FDennehy as present, motion to approve AMento, second INegin. All vote in favor, none opposed. Motion carries unanimously.
- B. Action on Bills List for month ending 08/31/22. Upon amendment of the August attendance record to report FDennehy as present, motion to approve AMento, second INegin. All vote in favor, none opposed. Motion carries unanimously.

4. TREASURER'S REPORT: per submission

5. PRESIDENT'S REPORT: KVenanzi – none

6. DIRECTOR'S REPORT: MMullen – per submission. MMullen noted that 1) October 1st building completion date stands and once a temporary CO is issued she can apply for the balance of the grant funds and 2) she has hired a new Member Services Specialist who will begin 9/12.

7. TECHNOLOGY LIBRARIAN REPORT: per submission. Mullen noted that DKlimek on top of all tech orders for the new building and installation expected to go smoothly.

8. REPRESENTATIVES' REPORTS:

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- A. Township Representative: MFerrante – noted only that the Route 130 traffic circle project is underway and a traffic light should be installed by 2027.
- B. Cranbury School Representative – EBossard – MFerrante noted that Cranbury School opened on Tuesday, Sept 8 and also that the Assistant Principal had been hired.
- C. Cranbury Public Library Foundation Rep: PThomsson–noted that invitations for the Donor Gala Preview on November 3rd will go out in the next few days and other positive planning items have been locked down.

9. TRUSTEE COMMITTEE REPORTS

- A. Personnel: Chair–Patty Thomsson, Kirstie Venanzi, David Carroll –PThomsson – reported data from Director Search including that some candidates have been screened, others rejected. Search and interviews are ongoing.
- B. Finance: Chair- Dave Fletcher, Andre Mento, Ira Negin, David Carroll – none
- C. Policy and Planning: Chair– Ira Negin, Kirstie Venanzi, Patty Thomsson, Fred Dennehy – none.
- D. Nomination and Elections: Chair– Andre Mento, Dave Fletcher – none
- E. Special Facilities Development/Task Force: Chair – Kirstie Venanzi, Andre Mento, David Fletcher, Fred Dennehy - none
- F. Community Engagement Committee: Chair –Dave Carroll, Patty Thomsson, Mike Ferrante, Dave Fletcher, Marilyn Mullen –DCarroll noted Cranbury Day events and encouraged the Board to attend the Lions Club of Cranbury 90th Anniversary event as the Lions Club has been a long supporter of the Cranbury Library.

10. OLD BUSINESS – none

- 11. CLOSED SESSION** – Discussion of potential legal issues for the Cranbury Public Library and personnel matters. At 7:26 pm a motion was made to go into closed session by INegin, seconded by AMento. All vote in favor, none opposed. Motion carries unanimously. At 7:31pm a motion was made to go out of closed session by INegin, seconded by AMento. All vote in favor, none opposed. Motion carries unanimously.

12. NEW BUSINESS

- A. Cranbury Day, September 10 – MMullen described Library plans and asked Board members to volunteer some hours to help.
- B. Ramp – On behalf of the CHPS, Steve approached Fred to ask if the library will have a use for the ramp after we leave the present rented location. Fred said that we will not need it. Steve indicated that CHPS could use it and would remove the ramp. A motion to approve the donation of the ramp to the CPHS provided a contract for its removal and stated condition is signed, was made by MFerrante, seconded by FDennehy. All vote in favor, none opposed. Motion carried unanimously.
- C. Review of possible gift – Kirstie tabled the discussion until she speaks with the policy and planning committee per the gift paragraph of the Collection and Development Policy?

13. PUBLIC COMMENT – none

- 14. CORRESPONDENCE** –MMullen received a check of \$71 from LMxAC for Cranbury Library's portion of credit card payments through Smart Pay.

15. OPEN DISCUSSION PERIOD – none.

- 16. ADJOURNMENT** – At 7:52 pm motion to adjourn by INegin, second MFerrante. All vote in favor, none opposed. Motion carries unanimously.