

CRANBURY PUBLIC LIBRARY BOARD OF TRUSTEES MEETING MINUTES

Thursday, May 12, 2022, 7:00 p.m.

Via Zoom Conference Call

1. CALL TO ORDER AND ANNOUNCEMENT OF COMPLIANCE WITH PUBLIC MEETINGS ACT:

Pursuant to provisions of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Public Library as follows: December 6, 2021 notice for this meeting was sent to the Cranbury Press, Home News Tribune, Township Clerk and posted on the Public Library website. The public may participate in this meeting only during the public portion which takes place at the end of the meeting.

For meetings to be conducted via ZOOM: To be recognized to speak, members of the public who are attending on Zoom via the web should use the raise hand function. Upon recognition by the chair, you will unmute your microphone/video. Members of the public who are attending the meeting via phone call must hit *9 on their phone keypad to raise their hand to be recognized. Upon recognition by the Chair, they can unmute/mute their audio on their phone keypad. Individuals addressing the board must give their name and address in an audible tone and will have five (5) minutes to make their statement. Public comment may be made in advance of the Board Meeting by submitting an e-mail to reference@cranburypubliclibrary.org or by written letter received before 5:00 p.m. on the date of the meeting.

2. INTRODUCTION OF BOARD OF TRUSTEES – call to order at 7:01 pm

Kirstie Venanzi - absent	Ira Negin –present
Andre Mento – present	David Carroll - absent
Patty Thomsson – present	Fred Dennehy - present
Dave Fletcher – present	
Mike Ferrante, Mayor's Representative – present	
Emma Bossard – Representative for Chief School Administrator- present	

Also present:
Marilynn Mullen, CPL Director

3. CONSENT AGENDA -

- A. Action on the minutes of the 04/14/22. Motion to approve MFerrante, second DFletcher. All vote in favor, none opposed. Motion carries unanimously.
- B. Action on Bills List for month ending 4/30/22. Motion to approve MFerrante, second INegin. All vote in favor, none opposed. Motion carries unanimously.

4. TREASURER'S REPORT: David Fletcher - Budget and Operating Status as of 04/30/22 – per submission. DFletcher noted that balance sheet remains strong. Question on budget item "building operations" answered to satisfaction by MMullen.

5. PRESIDENT'S REPORT: Kirstie Venanzi –none.

6. DIRECTOR'S REPORT: Marilynn Mullen – per submission. MMullen noted 1) purchase order for new library furnishings will be placed 5/16/22, 2) t-shirts with new logo are ready for pickup prior to Memorial Day parade, and 3) the new logo announcement will be in the June issue of the *Chronicle* and DFerrante will draft a press release on the new logo for approval by MMullen.

7. TECHNOLOGY LIBRARIAN REPORT: per submission. MMullen noted DKlimek's active assistance in all the furnishing and technology decisions for the new building.

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8. REPRESENTATIVES' REPORTS:

- A. Township Representative: MFerrante - noted that 1) the lake dredging project is complete, 2) there are new efforts to lease space at Cranbury Commons, and 3) the Health and Wellness Fair is soon. DKlimek, the Cranbury Library representative, will sponsor a "Frisbee Golf" event for attendees.
- B. Cranbury School Representative – EBossard – reported that the CSA/Principal search is nearly complete and a hiring decision should be announced very soon.
- C. Foundation Report: PThomsson reported that the "Preview Gala/Opening Day" and "First 100 Days" committees have met and roughed out a first draft of the events. Tentative date for the preview/opening day is Friday 9/23/Saturday 9/24.

9. TRUSTEE COMMITTEE REPORTS

- A. Personnel: Chair–Patty Thomsson, Kirstie Venanzi, David Carroll –none.
- B. Finance: Chair- Dave Fletcher, Andre Mento, Ira Negin, David Carroll – none.
- C. Policy and Planning: Chair– Ira Negin, Kirstie Venanzi, Patty Thomsson, Fred Dennehy – see below under new business.
- D. Nomination and Elections: Chair– Andre Mento, Dave Fletcher – none.
- E. Special Facilities Development/Task Force: Chair – Kirstie Venanzi, Andre Mento, David Fletcher, Fred Dennehy –all facilities development moving along
- F. Community Engagement Committee: Chair –Dave Carroll, Patty Thomsson, Mike Ferrante, Dave Fletcher, Marilynn Mullen –none.

10. OLD BUSINESS –none

11. CLOSED SESSION – none

12. NEW BUSINESS –

- A. Resolution 2022-3. DFletcher presented a resolution to recognize the contribution of Kirstie Venanzi and explained his reasons. The resolution was read by all and a motion to approve Resolution 2022-3 was made by PThomsson, seconded by FDennehy. All vote in favor, none opposed. The motion carries unanimously.
- B. Memorial Day Parade –covered in part by Director earlier. All logistics set.
- C. Review of "Collection Development and Maintenance Policy" – MMullen and INegin presented their revised policy statement. There was discussion about the appeal process and its length of time. A vote on the policy was tabled until all Trustees can read again the revised policy and review the suggested appeal procedures.

13. CORRESPONDENCE – MMullen noted that Cranbury patron Wei-hong Wang visited the library on May 9 and gave a \$30 check to be used for the video collection in recognition of Jeanne Negin's efforts to assist him. A formal written recognition will be prepared for the file.

14. OPEN DISCUSSION PERIOD – no public comment. MFerrante spoke of using the new Library logo responsibly and following the specifications outlined in the logo stylesheet. T-shirts are not to be worn before the Memorial Day parade.

15. ADJOURNMENT – At 7:50 pm motion to adjourn by PThomsson, second INegin. All vote in favor, none opposed. Motion carries unanimously.