

CRANBURY PUBLIC LIBRARY BOARD OF TRUSTEES RETREAT MINUTES

Saturday, February 26, 2022, 9:30am
Via Zoom Conference Call

1. **CALL TO ORDER AND ANNOUNCEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT:**

Pursuant to provisions of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Public Library as follows: February 11, 2021 notice for this meeting was sent to the Cranbury Press, Home News Tribune, Township Clerk and posted on the Public Library website. The public may participate in this meeting only during the public portion which takes place at the end of the meeting.

For meetings conducted via ZOOM:

To be recognized to speak, members of the public who are attending on Zoom via the web should use the raise hand function. Upon recognition by the chair, you will unmute your microphone/video. Members of the public who are attending the meeting via phone call must hit *9 on their phone keypad to raise their hand to be recognized. Upon recognition by the Chair, they can unmute/mute their audio on their phone keypad. Individuals addressing the board must give their name and address in an audible tone and will have five (5) minutes to make their statement. Public comment may be made in advance of the Board Meeting by submitting an e-mail to reference@cranburypubliclibrary.org or by written letter received at least three hours before the meeting start.

2. **INTRODUCTION OF BOARD OF TRUSTEES – call to order at 9:30 am**

Kirstie Venanzi, President - present	Ira Negin –present
Andre Mento, Vice President – present	David Carroll - present
Patty Thomsson, Secretary – present	Fred Dennehy - present
Dave Fletcher, Treasure - absent	
Mike Ferrante, Mayor's Representative – present	
Emma Bossard – Representative for Chief School Administrator- present	

Also present:
Marilynn Mullen, CPL Director

3. **WELCOME AND WORK SESSION AGENDA**

- A. Review of 2021 Operational Goals and set 2022 Operational Goals – led by MMullen. Minor wordsmithing of some phrases suggested. MMullen highlighted the 2021 goal achievements and highest priorities for 2022. There was a discussion of "Patron Point", a communication system the library will study for its benefits before launching in 2022. The system may be considered for introduction along with the new logo.
- B. Review of 2021 Board Goals and set 2022 Board Goals – led by KVenanzi.
- C. Welcome and Introduction of CPL Foundation Board – led by KVenanzi and JDiamond, CPL Foundation President. Foundation members introduced: EEL-Badawi, JRaphael, NWhitcraft, and JFrost (who would be officially installed as a Foundation member immediately following the retreat).
 - a. Proposal of three committees for collaborative BOT and CPLF work in 2022
 - i. 325th Cranbury Celebration, including time capsule, working with Township Committee, and CPHS
 - ii. Programming ideas, community engagement, and library events – work under MMullen and staff direction as part of "First 100 days" and onward.
 - iii. Ribbon cutting and opening ceremony
 - b. Discussion of broader goals, objectives and specific activities of the three

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committees and request for sign-up from all of the Library Board of Trustees and Foundation members. At this time new library opening expected in September 2022. KVenanzi to follow up with each BOT and Foundation member for their express committee interest.

4. **ADJOURNMENT** – At 11:14 am. Motion to adjourn PThomsson, second AMento. All vote yea, none opposed. Motion carries unanimously.