1. CALL TO ORDER AND ANNOUNCEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT AT 7:30pm
Pursuant to Section 5 of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Library Director as follows: December 15, 2009, a notice for all scheduled 2010 meetings was sent to the Cranbury Press, Home News Tribune, and Township Clerk and posted in the Public Library.

2. INTRODUCTION OF BOARD OF TRUSTEES
   Kirstie Venanzi, President
   Hal Rourke, Vice-President
   Patricia Thomsson, Treasurer
   Kim Borden, Secretary
   David Fletcher, Trustee
   Andre Mento, Trustee
   Charlene Vivian-Granville, Trustee
   Julie Hardaker, Chief School Administrator and FCPL Representative
   Pam Parseghian, Mayor’s Representative
   Also present:
   Marilynn Mullen, Director
   Pat Demers, Library Foundation Board Member
   Frank Marlowe, Library Foundation Board Member
   Dave Cook, Township Committee Member

3. DISCUSSION OF FEASIBILITY CONSULTANTS
   A. The Library BOT is considering a capital campaign for a freestanding community center building which will contain the public library. A feasibility study is necessary to determine the viability of the capital campaign.
   B. Three feasibility study consulting firms were discussed: Janice Roddenbery of Roddenbery Associates, Alan and Leslie Burger of Library Development Solutions and Ellen Donahue of EjIMPACT.

4. APPROVAL OF MINUTES
   January 14, 2010 Regular Meeting Approved
   January 16, 2010 Retreat Approved

5. TREASURER’S REPORT FOR JANUARY 31, 2010: Patty Thomsson
   A. Action on Bills List Approved
   B. Budget and Operating Status as of 1/31/10

6. DIRECTOR’S REPORT: Marilynn Mullen

7. YOUTH SERVICES LIBRARIAN’S REPORT: Marilynn Mullen

8. SYSTEMS ADMINISTRATOR’S REPORT: Marilynn Mullen
9. PRESIDENT’S REPORT
   A. Review of “Annual Calendar of Events” for February and March – On-track
   B. Appointment of Committees
      1. Personnel
         Kim Borden (Chair), Julie Hardaker, Hal Rourke, Charlene Vivian-Granville
      2. Finance
         Patty Thomsson (Chair), Andre Mento, Kirstie Venanzi
      3. Policy and Planning
         Julie Hardaker (Chair), Pam Parseghian, Hal Rourke, Kirstie Venanzi
      4. Nomination and Elections
         Hal Rourke (Chair), Andre Mento, Pam Parseghian
      5. Facilities
         Kirstie Venanzi (Chair), Dave Fletcher, Andre Mento, Charlene Vivian-Granville
      6. Public Relations
         Charlene Vivian-Granville (Chair), Dave Fletcher, Andre Mento

10. REPRESENTATIVE’S REPORTS
    A. Mayor’s Representative: Pam Parseghian
    B. Chief School Administrator’s Representative: Julie Hardaker
       1. The Library will continue to receive preferential booking (as it relates to other outside groups) in the school building at no cost for its programs.
    C. Friends of the Cranbury Public Library Representative: Julie Hardaker
       1. The Friends Annual Meeting is April 16. The program will be an Antique Book Road Show.
    D. Cranbury Public Library Foundation: David Fletcher
       1. The first annual meeting was held January 25. The officers were elected as follows: President – Patty Thomsson, Vice President – Dave Fletcher, Secretary – Kirstie Venanzi, Treasurer – Marilynn Mullen.

11. TRUSTEE COMMITTEE REPORTS
    A. Personnel Committee: Kim Borden – No report
    B. Finance Committee: Patty Thomsson – No report
    C. Policy and Planning Committee: Julie Hardaker – No report
    D. Nomination and Election Committee: Hal Rourke – No report
    E. Facilities Development Committee/Task Force: Kirstie Venanzi – No report
    F. Public Relations Committee: Charlene Granville
       1. The logo for the Foundation has been approved – stationery and envelopes are being developed accordingly.

12. OLD BUSINESS
    A. Employee Appreciation Event – Julie Hardaker
       1. The event is set for Saturday, February 27, 7pm at Patty’s house.
       2. We are exploring the option of postponing in order to include more staff.
    B. Strategic Plan Revisions
       1. Revisions are being submitted to the Policy and Planning Committee for review and approval.
13. **NEW BUSINESS**
   A. Resolution 2010-2 Establishing Capital Expense Plan and Reserving Funds
      
      *Motion to approve: Kim  Second: Charlene*
      
      *Unanimously Approved*
   
   B. Resolution 2010-3 Acknowledging Accomplishments of Staff in 2009 in Completing Operational Goals
      
      *Motion to approve: Charlene  Second: Julie*
      
      *Unanimously Approved*

14. **CORRESPONDENCE**
   A. Letter from Association of Library Trustees, Advocates, Friends and Foundations soliciting membership.
   
   B. Email from NJ Library Trustee Association inviting BOT to a “Beyond Library Law” workshop on March 20, 10-12:30pm.
   
   C. Letter from IRS notifying the library that the penalty for filing late in 2008 has been abated.

15. **ADJOURNMENT AT 9:25pm**

Respectfully submitted,
Kim Borden